

## By-law Services – Wednesday July 7<sup>th</sup> reference notes

- **What is the role of a By-law officer?**
  - **My role here is assist all those who have questions, but most importantly, to apply our by-laws to an alleged violation which does two things – protects a person’s safety and enjoyment of their property and supports the successful continuation of the Township**
- **What is and is not covered by the By-law officer in Lake of Bays?**
  - **NOT COVERED by By-law:**
    - ✓ **Trespassing by person or vehicle**
    - ✓ **Off-road vehicles along roadways**
    - ✓ **Boats & ‘on-water’ activities**
    - ✓ **Hunting, Quarries, Disposal of dead animals**
  - **By-law does cover the following: (and more)**
    - ✓ **Dog tags, vendor licences, commercial agreements**
    - ✓ **Improper use of Township property – roads, parks, etc**
    - ✓ **Property Standards, Use of Firearms (non-hunting)**
    - ✓ **Land and shoreline activities – building, littering, vegetation**
    - ✓ **Dog concerns, Improper open-air burning, Smoking in a park**
    - ✓ **Illegal dumping in garbage receptacles**
    - ✓ **Complete list found on our website**
- **Lake association versus Township staff – what is my role? I can be a good resource for the public and any members of LOBA.**
- **How are by-laws enforced?**
  - **Voluntary Compliance**
    - ✓ **behaviour stopped, no further negative impacts**
  - **Warning**
    - ✓ **No re-occurring offence is expected, first offence**
  - **Tickets**
    - ✓ **Financial deterrent, does not stop the offence**
    - ✓ **There are now two types of “tickets” you may hear about:**
      - **POA – these are approved by the Office of the Attorney General and are referred to as POA (Provincial Offences Act) penalty notice.**

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- **AMPS** – these can be approved by the Township and are referred to as an “AMP” (Administrative Monetary Penalty).
  - ✓ **AMPS** are being approved this fall. These fines can be issued to the offender OR to the owner of the property where the offence occurred
  - ✓ **POA Part I** tickets are issued in person directly to offender
- **Notice / Order**
  - ✓ **Timeline** can be immediate to longer term
  - ✓ **Issued** when remedy is required, or offence needs to cease
  - ✓ **Re-planting, illegal items removed, damage repaired**
- **Set fines**
  - ✓ **Can be issued** as a ticket or because of a court conviction
  - ✓ **Limits** are set by Provincial legislation or Municipal Act
- **Charges**
  - ✓ **Serious or ongoing offences**
  - ✓ **Conviction** required for the Township to request remedy or for fines to be applied
- **Confidentiality – FIPPA**
  - **When interacting** with a person who is trying to figure who “ratted on them” – my grounds for being there is all I need to share
  - **Request for Service** must have your contact info, BUT this is kept confidential and assured, unless in-court testimony is required
- **How can people help me assist with their concerns?**
  - **Provide clear evidence** of alleged violation – loose dog? Fire?
  - **Provide clear location** or description of alleged offender
  - **PLEASE** do not wait to contact me because you are trying to be patient – on-going actions need to be addressed sooner than later
- **Evidence**
  - **PLEASE** gather from a public place, do not trespass
  - **PHOTO or VIDEO** – up to 32mB in size
  - **Noise log or notes** – date, time, and description

## By-law Services – Wednesday July 7<sup>th</sup> reference notes

- **Short-term Rentals**
  - Full licencing program is expected to start January 2022
  - Registered STR:
    - ✓ be inspected by the Township, others
    - ✓ provide information on their rental
    - ✓ owners and renters adhere to code of conduct for use
  - Will take violations of a property or renters and apply them against the registered STR licence / Tax roll
  - Please contact the STR team using [mylakeofbays.ca/STR](http://mylakeofbays.ca/STR) or call us!
- **Vegetation Cutting**
  - Along the shoreline
  - On a property that is NOT waterfront
  - INTENT TO CUT – township form completed for free, with photo
  - Clearing for a house prior to a posted building permit
- **Development Permit By-law**
  - Regulates MANY aspects of how properties can be used or modified
  - Prior to ANY work that is done within 20 m / 65.6 ft of shore some lakes have a 30m setback or if you have a type one fish habitat (WEP area in front of the lot setback is also 30 m)
  - Shoreline buffers along property lines, defined activity areas 15m from shore inland, etc
- **Noise**
  - Fireworks are now allowed on July 1<sup>st</sup> ONLY, and all other statutory holiday weekends
  - Overly loud gatherings
  - Making noise outside the permitted time frames
- **Dark Skies**
  - We seek to prevent the following:
    - ✓ Glare – light that reduces others ability to see
    - ✓ Light Pollution – light that points upwards
    - ✓ Light Trespass – light that leaves the property

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- **Examples of prohibited lights:**
  - ✓ **Outward facing light on bubblers or on a dock**
  - ✓ **Flashing warning lights along the lake**
  - ✓ **Spot lights that cause unsafe glare**
- **Applies to OUTSIDE lights installed after 2013**
- **Bulb should NOT be visible from the side**
- **Great examples on the last page of our Dark Sky By-law**
- **Making a request for service – 5 ways**
  - **Website – [www.lakeofbays.ca](http://www.lakeofbays.ca)**
  - **Email directly – [CCollings@LakeofBays.on.ca](mailto:CCollings@LakeofBays.on.ca)**
  - **Voicemail – 705-635-2272, ext. 1246**
  - **Written – complete a request for service form and mail it to me**
  - **In person – 1012 Dwight Beach Road during business hours**
- **Getting a hold of By-law or Township staff is the same as making a request for service, please reach out to us anytime you have a concern or question**
- **Links to related information and summary of notes will be provided to LOBA members after the meeting**
  - **[LIST OF BY-LAWS](#)**
  - **[MORE ABOUT BY-LAW SERVICES](#)**
  - **[REPORT IT](#) – make sure to select “By-law Enforcement” from list**